

MANDATORY GUIDELINES AND DIRECTIONS

- * A Cell for Empowerment of Women must be established in all affiliated Colleges with a Co-ordinator. All activities of the cell should be mentioned on a specific website dedicated to the cell.

- * All the cells have to submit half yearly and yearly reports to the Centre for Empowerment of Women, Anna University.

- * Educate the establishment (teaching and non-teaching) and students towards gender sensitization. Help change the behavior and instill empathy into the views that we hold about our own and the other sex. Programmes on gender sensitization both for girls and boys to be organized.

- * Role playing, Street plays, Games, etc should be initiated. It should help change the behavior of students to assume a responsible role. Road shows may be arranged at each College to demonstrate the importance of responsible role play. Training methods such as incorporating communication skills. Role plays / skits, etc should be imparted to the Students.

- * A 24 hour helpline and helpdesk should be provided by all the Colleges. This helpline number, name, of the security, teaching and administrative personnel should be provided to all students as laminated card preferably in the ID card. A help desk should be available at the main security. Help line numbers are to be displayed all around the campus.

- * All campuses must be well lit. Surveillance cameras are to be installed in all important and strategic places that can be monitored by the security officer of the Colleges. The girl students should be instructed to refrain using short cuts to reach their places especially at nights.

- * The words harassment, sexual assault, misconduct should be defined clearly in the websites of the cells for women empowerment of the affiliated colleges.
- * Harassment may be defined as a wide range of behavior that are offensive and can cause extreme mental anguish and frustration. It is a repetitive action and is intentional. Harassment is not gender specific.
- * Sexual harassment refers to persistent and unwanted sexual advances from the opposite sex fellow student or teacher.
- * Every victim should be provided a mechanism for redressal of complaint.
- * Sexual harassment involves unwelcome words, deeds, symbols, actions, gestures that makes the target uncomfortable. Protection for both men and women is required. Anyone who perceives unwelcome advances should be encouraged to report such actions.
- * Counselling services should be made available for both resident and non-resident students.
- * Misconduct is a legal term which can be sexual misconduct and official misconduct.
- * Misconduct can be in language or actions such as ragging, bullying, using bad language etc. Misconduct is unacceptable at all times. Sexual misconduct could be between teacher and student, staff and student or student and student. Sexual misconduct is unethical and deserves preventive action.

- * Assault of women can be perceived when a girl student apprehends violence. Sexual assault refers to forcing an unwilling person to engage in or suggest behavior involving the genitals or breasts, grabbing or improper touching over clothes. It is an involuntary sexual act in which the person is threatened, or forced to do something without ones consent. This includes rape, inappropriate touching, groping, forced kissing or torture of the victim in a sexual manner.
- * Sexual assault is an offence and viable for criminal proceedings.

The following dress code for students is **desirable**.

- * Body fit clothing, transparent or revealing outfits should be avoided.
For girls, Salwar kameez with duppatta, jeans with kurtis and stole is advisable.
Torn, faded jeans and T shirts should not be allowed.


for REGISTRAR

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